



SCC807
(07/05)

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

GUIDE FOR ARTICLES OF CORRECTION
FOR A VIRGINIA NONSTOCK CORPORATION

ARTICLES OF CORRECTION OF

(name of corporation)

The undersigned corporation, as authorized by its board of directors and pursuant to § 13.1-807 of the Code of Virginia, hereby executes the following articles and sets forth:

ONE

The name of the corporation is _____
(name of corporation)

TWO

The articles to be corrected are articles of (incorporation, amendment, merger, dissolution, revocation of dissolution, termination of corporate existence, domestication, incorporation surrender [USE APPROPRIATE TERM]), which became effective on _____
(date)

THREE

The aforesaid articles contain the following incorrect statement: _____
(set forth the incorrect statement) _____. This incorrect statement is found _____
(describe where the misstatement is located) _____ of the articles, and is corrected by inserting in lieu of such statement the following: _____
(set forth the correct statement) _____.

FOUR

The aforesaid articles were defectively (executed, attested, sealed, verified, acknowledged [USE APPROPRIATE TERM]). The defect is corrected by inserting in lieu thereof the following: _____
(set forth the correct execution, attestation, etc.) _____.

Executed in the name of the corporation by:

(signature)

(date)

(printed name)

(corporate title)

(corporation's SCC ID #)

(telephone number (optional))

(The articles must be executed in the name of the corporation by the chairman or any vice-chairman of the board of directors, the president, or any other of its officers authorized to act on behalf of the corporation.)

See instructions on the reverse.

INSTRUCTIONS

Guideform SCC807 has been produced by the Commission as a guide to help prepare the corporation's articles of correction. Please note, however, that this guideform with the blanks filled in will not be accepted. You must separately type your articles, using this form as a guide, inserting appropriate information and omitting inapplicable text (like the italicized portions).

You can download this guideform from our website at www.scc.virginia.gov/division/clk/fee_bus.htm.

The law requires that the articles be in the English language, typewritten or printed in black, legible and reproducible. White opaque paper, free of visible watermarks and background logos, 8 1/2" by 11" in size must be used. A minimum of a 1" margin must be provided on the left, top and bottom margins and 1/2" on the right margin. Use only one side of a page.

In most instances, either Article THREE or Article FOUR will be applicable. Omit whichever article is inapplicable.

The articles must be executed in the name of the corporation by the chairman or any vice-chairman of the board of directors, the president, or any other of its officers authorized to act on behalf of the corporation.

Note: No articles of correction may be accepted by the Commission when received more than 9 days after the effective date of the certificate relating to the articles to be corrected. See § 13.1-807 of the Code of Virginia.

It is a Class 1 misdemeanor for any person to sign a document he or she knows is false in any material respect with intent that the document be delivered to the Commission for filing.

The Commission cannot file or issue with respect to any corporation any certificate referred to in the Virginia Nonstock Corporation Act until all fees, fines, penalties and interest assessed, imposed, charged or to be collected by the Commission under the Act have been paid by or on behalf of such corporation. See § 13.1-815 of the Code of Virginia.

Submit the original, signed articles to the Clerk of the State Corporation Commission, P.O. Box 1197, Richmond, Virginia 23218-1197, (Street address: 1300 East Main Street, Tyler Building, 1st Floor, Richmond, Virginia 23219), along with a check for the filing fee in the amount of **\$25.00**, payable to the State Corporation Commission. **PLEASE DO NOT SEND CASH.** If you have any questions, please call (804) 371-9733 or toll-free in Virginia, 1-866-722-2551.